

SMS TRAINING

SiS Training & Consulting Ltd is an NZQA approved Category One education provider. This is the highest ranking that can be given in New Zealand.

We understand and acknowledge the sector is still currently experiencing very challenging financial times. In light of this, we are extending last year's 25% discount for the 2021 courses, as detailed below.

SiS provides the following aviation safety training:



2021 Schedule

DATE	COURSE	LOCATION
26-27 July	SMS Safety Manager	Tauranga
28 July	Incident Investigation	Tauranga
29 July	Aviation Auditor	Tauranga
2-3 August	SMS Safety Manager	Nelson
4 August	Incident Investigation	Nelson
24-25 August	SMS Safety Manager	Online
30 August	Incident Investigation	Online
31 August	Aviation Auditor	Online
20 Sept	Incident Investigation	Queenstown
21 Sept	Aviation Auditor	Queenstown
22-23 Sept	SMS Safety Manager	Queenstown
20-21 Oct	SMS Safety Manager	Online
27 Oct	Incident Investigation	Online
28 Oct	Aviation Auditor	Online
22-23 Nov	SMS Safety Manager	Palmerston North
24 Nov	Incident Investigation	Palmerston North
25 Nov	Aviation Auditor	Palmerston North

SMS for the Safety Manager

Duration: 2 days

Delivery: Classroom or Zoom

Method: Teaching, workbooks, workplace scenarios question and discussion time.

Safety Management Systems have revolutionised the way that aviation is managed and regulated. SMS for Managers is designed to provide a thorough grounding in aviation SMS. The focus is on identifying methods that work for companies including the intention of the SMS principles. The elements of an SMS are discussed in their functional context. Our intention is for you to leave feeling confident and competent to implement /operate your companies SMS as well as identify areas requiring improvement.

The course is designed for those who will have an assigned role in implementing or operating the SMS. Safety Managers, CEOs, senior persons and directors have all benefitted from the course. The course is also a solid grounding for those new to aviation safety management. There are plenty of examples from rotary wing, agricultural, tourism, airports and adventure aviation sectors.

Past participants have enjoyed the pragmatic course content, the sharing of information with other students and the focus on addressing their own questions. The workbook contains exercises and samples that provide greater focus on your own organisation's SMS implementation and operation.

More detail on specific technical skills, such as investigation and auditing are provided in separate courses, allowing time to acquire skills relevant to specific roles.

Online / Virtual Classroom cost is \$995+GST. **Discounted fee \$746.25+GST**

Face-to-Face cost is \$1,395+GST. **Discounted fee \$1,046.25+GST**

Aviation Incident Investigation

Duration: 1 day

Delivery: Classroom or Zoom

Method: Teaching, workbooks, workplace scenarios questions and discussion time.

Effective safety investigation is essential to companies that want to understand their internal risks and safety performance. The Incident Investigation course teaches students the essential elements of safety incident investigation in the context of an aviation SMS.

The course first teaches students to identify events that may contain significant risks. The focus then shifts to preparing for and conducting, an investigation. It concludes by teaching how to analyse the findings of an investigation and how to communicate the outcomes.

The course is intended for people in smaller companies who need the skills to conduct their own safety investigations or to oversee safety investigations. The course content aims to provide this essential skill without over complicating the topic.

The exercises support the course content and are designed to provide practical training in key elements – for example identifying causal factors. There are also completed examples as reference.

Online / Virtual Classroom cost is \$595+GST. **Discounted fee \$446.25+GST**

Face-to-Face cost is \$949+GST. **Discounted fee \$711.75+GST**

Aviation Auditor

Duration: 1 day

Delivery: Classroom or Zoom

Method: Teaching, workbooks, workplace scenarios, questions and discussion time.

Internal auditing is the main activity that provides assurance that operational activities meet the expectations of senior persons. In an aviation SMS, auditing is one of the most proactive and effective tools for identifying risk available to the smaller company.

The aviation auditor course teaches the practical skills of this important area with the aim of building confidence or consolidating knowledge for applying auditing skills back in the workplace. No prior formal training required.

The course takes a contemporary approach to auditing and explains how auditing has changed from compliance and quality activity to a risk-based approach. The course explains how to develop and manage a risk-based audit programme, how to prepare for and conduct an audit and how to effectively identify and communicate findings.

Online / Virtual Classroom cost is \$595+GST. **Discounted fee \$446.25+GST**

Face-to-Face cost is \$949+GST. **Discounted fee \$711.75+GST**

Introduction to Safety Management Systems (SMS)

This online course is the basic start to informing every member of an organisation as to what SMS is, and the benefits. It aligns 100% with SMS needing to be embedded into the culture of the organisation and provides a base level of knowledge to meet this expectation.

Upon completion all staff will be able to:

- Explain what a Safety Management System is
- List the key components of a Safety Management System
- List the key benefits of a Safety Management System
- Describe how a Safety Management System works
- Explain the systems approach to safety management
- Explain how a Safety Management System differs from the traditional approach to safety management

The online, fully supported module will take 25-30 minutes to complete including a short assessment quiz. A Certificate of Completion will be awarded at the conclusion of the course.

Cost is \$50+GST per person. **Discounted fee \$37.50+GST**

