SMS TRAINING

SiS Training & Consulting Ltd is an NZQA approved Category One education provider. This is the highest ranking that can be given in New Zealand.

We are a small company and we know that in a small company you have to hit the ground running and produce results. You can't hide inside a larger department and you don't always have a lot of spare time to learn. We realise that you have limited resources and a lot to get through.

We provide courses that deliver the skills you need without an excess of theory or irrelevant content. We tailor our delivery on an assumption that you will have to go home and start working for real.

As well as key skills, we also want you to understand what your work is supposed to deliver in terms of outcomes that support your business and improve safety performance. We also explain what the regulator expects of you and how to work effectively with them.

Our courses allow plenty of time for you to ask questions and for the tutor to explain issues relevant to you. You will have the input of other students and the benefit of their recent experiences. We provide workbooks with templates and exercises that leave you with practical material that you can apply directly to your business.

We believe that we can deliver our courses to support any sector of aviation, be it helicopter, agriculture, adventure tourism, airports, or engineering.

SiS provides the following aviation safety training:

SMS for Managers

Duration: 2 days   **Delivery: Classroom or Zoom**

Method: Teaching and workbooks of exercises and samples.

Safety Management Systems have revolutionised the way that aviation is managed and regulated. Our most popular course, the SMS for Managers is designed to provide a thorough grounding in aviation SMS. The focus is on identifying methods that work for smaller companies while understanding the principles of what SMS is intended to deliver. All the elements of an SMS are discussed in their functional context. After completing this course, students will be able to implement and operate their own SMS with the confidence to identify under-performing areas.

The course is designed for those who will have a significant role in implementing or operating the SMS. Safety Managers, CEOs, senior persons and directors have all benefitted from the course. The course is also a solid grounding for those new to aviation safety management. There are plenty of examples from rotary wing, agricultural, tourism, airports and adventure aviation sectors.

The course has been revised with exercises to further support companies who already have an SMS in place. An extended risk management module makes sure that you can operate this critical area of SMS more confidently.

Past students have enjoyed the practical realism of the course content, the sharing of information with other students and the focus on addressing their own questions in class. The workbook contains exercises and samples that provide greater focus on the student's own SMS implementation.

Online / Virtual Classroom cost is **$995+GST.**   Face-to-Face cost is $1,395+GST.

Safety Concepts – New for 2022

Duration: 1 day   **Delivery: Classroom or Zoom**

Method: Teaching and workbooks of exercises and samples

This new course provides an understanding of the concepts of SMS, essential for people with a responsible role in aviation. This course has been evolved to teach the core concepts of an aviation SMS, without discussing every element in detail. Rather than aimed at the CEO/business owner it is aimed at those who will participate in, action, or support a SMS, and delivers an understanding of what an SMS provides to a business and the methods that it uses, e.g. Line Manager, Supervisor reporting to the Safety Manager.

Online / Virtual Classroom cost is **$595+GST.**   Face-to-Face cost is $949+GST.

Aviation Incident Investigation

Duration: 1 day   **Delivery: Classroom or Zoom**

Method: Teaching and workbooks of exercises and samples

Effective safety investigation is essential to companies that want to understand their internal risks and safety performance. The Incident Investigation course teaches students the essential elements of safety incident investigation in the context of an aviation SMS.

The course first teaches students to identify events that may contain significant risks. The focus then shifts to preparing for and conducting an investigation. It concludes by teaching how to analyse the findings of an investigation and how to communicate the outcomes.

The course is intended for people in smaller companies who need the skills to conduct their own safety investigations or to oversee safety investigations. The course content aims to provide this essential skill without over complicating the topic.

The exercises support the course content and are designed to provide practical training in key elements – for example identifying causal factors. There are also completed examples as reference.

Online / Virtual Classroom cost is **$595+GST**.   Face-to-Face cost is $949+GST.

Aviation Auditor

Duration: 1 day   **Delivery: Classroom or Zoom**

Method: Teaching and workbooks of exercises and samples

Internal auditing is the main activity that provides assurance that operational activities meet the expectations of senior persons. In an aviation SMS, auditing is one of the most proactive and effective tools for identifying risk available to the smaller company.

The aviation auditor course teaches the practical skills of this important area with the aim of getting the student out in the field and working. It assumes no prior formal training.

The course takes a modern approach to auditing and explains how auditing has evolved from a compliance and quality activity to a risk-based approach. The course explains how to develop and manage a risk-based audit programme, how to prepare for and conduct an audit and how to effectively identify and communicate findings.

All the content and activities are aimed at the smaller operator with the emphasis on practical techniques and solutions. There are exercises to develop key skills and completed templates to use as a guide.

Online / Virtual Classroom cost is **$595+GST**.   Face-to-Face cost is $949+GST.

Online Introduction to SMS – Refreshed for 2022

This online course is the basic start to informing every member of an organisation as to what SMS is, and the benefits. It aligns 100% with SMS needing to be embedded into the culture of the organisation and provides a base level of knowledge to meet this expectation.

Upon completion all staff will be able to:

- Explain what a Safety Management System is
- List the key components of a Safety Management System
- List the key benefits of a Safety Management System
- Describe how a Safety Management System works
- Explain the systems approach to safety management
- Explain how a Safety Management System differs from the traditional approach to safety management

The online, fully supported module will take 25-30 minutes to complete including a short assessment quiz. A Certificate of Completion will be awarded at the conclusion of the course.

Cost is **$25+GST** per person.